

Meadow Primary PTA Meeting Minutes

Date: Wednesday 18th March 2026

Time: 6:30pm

Format: Online / Teams

1. Welcome and Apologies

Attendees: Sarah Pullen, Rachel Greening, Carrie, Mark, Becky Williams, Mrs Facer, Rosie, Lara, Claire Price, Romy

Apologies: Ed, Laura Adkin

2. Actions from Last Meeting

Wadlow Windfarm Grant

No update yet. Mrs Facer is still waiting for news.

Shed progress

The sheds were purchased, but there was then an issue. The OPAL lady recommended a new shed, and this is being checked to make sure it clears the playground CCTV.

Welly benches

All have been purchased.

3. Summer Fete

Initial planning was discussed, including roles, stalls, activities and next steps.

- A WhatsApp group has been created with some volunteers.
- Romy has booked the bouncy castles.
- Sarah has booked the ice cream van.
- The PTA is trying to find a musician. Miss Campbell will ask the music teachers, and the wider community may also be asked.
- A spreadsheet for prize donations has been shared and will also go to the wider PTA group.

Ideas discussed for games and activities included:

- Teddy Tombola
- Beat the Goalie
- Goal shooting
- Bubble machine
- Golf shooting
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- Sponge the teacher - Mr Hunt?

Mrs Facer will ask Mr Hunt about golf shooting/Beat the Goalie/Sponge the teacher

Other points discussed:

- Wine or water game
- Pimms and bottled beers
- Whether a licence is needed for alcohol and games - PTA to investigate
- Who will run the BBQ - Mr Tinsley Rosie?
- Asking for volunteers on the PTA Facebook group and year group groups - Laura
- Reminding people that tombola prizes do not need to be expensive
- Jamie's dancing club doing a show with the children
- Asking Buttercups if they would like a stall - Mrs Facer
- Making sure new children joining the school are invited
- Asking the butcher (meat) if they can offer a deal again - ?

4. Fundraising Updates

Amazon Wish List

The school is very thankful, and thanks will be shared in the next newsletter.

Easyfundraising

The school will send out information shortly. £40 has been raised so far.

Music grant opportunities

These have been shared, but there has not yet been any feedback. Mrs Facer will get a list of wanted items.

5. Upcoming Events

Chocolate Bingo – Friday 17th April 2026

Mrs Facer will be the caller if no one else volunteers.

School Disco – Friday 15th May 2026

This is all sorted.

6. Future Fundraising Ideas and Projects

Big Balsham Sale – Sunday 17th May, 10am–2pm

Ideas included Teddy Tombola, cookies and cakes.

Claire will lead this, Rosie may make cakes, and Sarah may help. Claire is to purchase a red balloon.

Beach trip support

Tide times have been purchased. Coach quotes have been requested, and Romy will also get a quote.

Creative / arts experiences

This will be picked up at the next meeting.

7. AOB

Mark Frigerio raised a point about the new headteacher process. Mrs Facer will feed back that some parents may want to feel more involved.

8. Date of Next Meeting

Thursday 7th May 2026

To discuss Big Balsham Sale and the Summer Fete.

This will be online and possibly in person.

Action	Person
Update the PTA on the Wadlow Windfarm Grant when there is news	Mrs Facer

Check the shed clears the CCTV	Mrs Facer / School
Ask music teachers about a musician for the fete	Miss Campbell
Share the prize donation spreadsheet with the wider PTA group	PTA
Ask Mr Hunt about goalie / sponge the teacher game	Mrs Facer
Confirm whether licences are needed for alcohol and games	PTA
Confirm who will run the BBQ	PTA
Share volunteer request again on Facebook and year group groups	Laura A / PTA
Ask Buttercups if they would like a stall	PTA / Mrs Facer
Ask the butcher if they can offer a deal again	PTA
Red balloon purchase for big balsham sale	Claire
Send out Easyfundraising information	School
Get a list of wanted music items (Music Grant)	Mrs Facer
Get a coach quote for the beach trip	Romy
Add creative and arts experiences to the next meeting	PTA
Feed back parent comments about the new headteacher process	Mrs Facer
Check to see if school is are happy with the alcohol licence for the summer fete	Mrs Facer